



UNIVERSITY OF HEALTH SCIENCES LAHORE

SITUATION VACANT

The University of Health Science (UHS) Lahore is a public sector organization which offers a congenial working environment with excellent opportunity for personal and professional growth. It is an equal opportunity employer. The University invites applications from eligible candidates having domicile of Punjab for the following posts on contract basis:

Sr.	Name of Position	No of Vacancies	Required Qualification & Post Qualification Experience
1	Web Master / Assistant Software Engineer (BPS-16)	02	i. Bachelor's degree (first division or Grade-B) in Software Engineering or Computer Science or Information Technology from a university recognized by the HEC; and ii. One year's post qualification experience in software or network administration or troubleshooting in a reputable public or private sector organization.
2	Assistant Accounts Officer (BPS-16)	01	B.Com (2 nd Division) or equivalent qualification from a University or Institution recognized by HEC with 5 years' experience in relevant field.
3	Data Entry Operator (BPS-11)	12	Graduate from HEC recognized University in Computer Science with 1 year relevant experience.
4	Assistant House Keeper (BPS-09)	03 02 for females 01 for male	Intermediate from recognized board with three years experience in the relevant field.
5	Auto Mechanic (BPS-06)	01	a. Secondary School Certificate (SSC) (Second Division) from a recognized Board; and b. Five years' practical experience as Mechanic in an automobile workshop duly recognized by the Transport Pool, S&GAD.
6	Auto Electrician (BPS-05)	01	a. Middle pass; and b. Four years' practical experience as auto electrician in an automobile workshop duly recognized by the Transport Pool, S&GAD and capable of carrying out all electrical jobs of Auto Vehicles.
7	Driver (BPS-04)	05	Middle having PSV Driving License with min. 5 years experience of coasters and buses.
8	Head Janitor (BPS-02)	01	Minimum 10 years relevant experience.
9	Cook (BPS-02)	02	Middle having minimum 5 years relevant experience.
10	Coolie (BPS-01)	01	Literate with one year experience in the relevant field.

IMPORTANT

- 1) For all above posts, a written test /technical test/typing test and performance evaluation test will be conducted and only eligible candidates who will qualify the written test /technical test/typing test and performance evaluation test will be called for interview.
- 2) Preference will be given to those having experience in a reputable Public Sector Medical University / Institution.
- 3) At the time of interview age of applicant should not be more than 55 years.
- 4) No TA/DA shall be admissible.
- 5) The selected candidates can be posted at any campus of the University (City & Jinnah Campus KSK).
- 6) Incomplete applications or applications received after due date will not be entertained.
- 7) Only Punjab domiciled candidates can apply.
- 8) University reserves the right to increase or decrease the number of posts without any notice
- 9) Applicants working in Public Sector Organization / Department must bring NOC at the time of interview.

HOW TO APPLY:

- 1) The candidate can fill the application form available on the UHS website i.e. www.uhs.edu.pk.
- 2) The candidate can pay the prescribed fee through bank challan available on the "fms.uhs.edu.pk" at any branch of Bank of Punjab (BOP). The applicant shall attached his/her bank challan with his / her application form. The detail of the amount is as below:
 - a. BS 01 to 04 = Rs. 100/-
 - b. BS 05 to 16 = Rs. 500/-
- 3) Applicant should fill the form carefully; complete the application by writing personal information, educational information and experience etc.
- 4) Filled form, along with the attested copies of certificates, testimonials, CNIC, domicile and passport size colored photographs, original bank challan paid processing fee must reach the Office of Human Resource Section, University of Health Sciences, Khayaban-e-Jamia Punjab, Lahore, by post or by hand submission at Diary & Dispatch Section, University of Health Sciences, Lahore on or before 05.08.2024 during working hours.

Last date for submission of application is 5th August, 2024.

REGISTRAR

University of Health Sciences,
Khayaban-e-Jamia Punjab, Lahore-54600
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