

CAREER OPPORTUNITIES

"The Nation's Bank", National Bank of Pakistan aims to support the financial well-being of the Nation along with enabling sustainable growth and inclusive development through its wide local and international network of branches. Being one of the leading and largest banks of Pakistan, National Bank of Pakistan is contributing significantly towards socioeconomic growth in the country with an objective to transform the institution into a future-fit, agile and sustainable Bank.

In line with our strategy, the Bank is looking for talented, dedicated and experienced professionals for the following positions in the area of Information Technology.

The individuals who fulfil the below basic-eligibility criteria may apply for the following positions:

01	Position / Job Title	Systems Administrator – AIX / Linux (OG-II / AVP)
Reporting to	Unit Head – Systems Administration (AIX / Linux)	
Educational / Professional Qualification	<ul style="list-style-type: none"> Minimum Bachelor's degree in IT / Computer Science / Engineering or equivalent from a local or international university / college / institute recognized by the HEC Candidates having a Master's degree in IT / Computer Science / Engineering or equivalent and / or relevant certifications will be preferred 	
Experience	<ul style="list-style-type: none"> Minimum 04 years of experience in System Administration, out of which 02 years in AIX / Linux administration in a financial and / or large-scale enterprise 	
Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> Strong knowledge of system architecture & recovery, security ethics, performance optimization & implementation, auditing, patching, proactive monitoring, health checks & alerts / notification setup Passion to learn, grow, succeed, and to be challenged Excellent analytical, decision-making, problem-solving, team, and time management skills Proficient in MS Office suite (Outlook, Excel, Word, and PowerPoint) 	
Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> To manage Systems Administration with maintaining and managing AIX & Linux platforms and perform day-to-day maintenance and monitoring of production, development, and testing environments To manage AIX / Linux environments for upgrade, migration, maintenance & patching activities To troubleshoot critical issues on Linux servers and provide ad-hoc support for system recoveries To perform backup & recovery activities of Operating Systems AIX & Linux To automate technical operational tasks involving creation & management of shell / bash scripts To be able to manage principal support, Service Level Agreements & renewals To conduct research and recommend solutions for operational improvement To be able to provide 24/7 database support, provide quick resolutions and escalate issues / incidents to line manager & vendor To have strong working knowledge of system architecture, administration concepts, server virtualization (VMware, Hyper-V and KVM) and shell / bash scripting etc. To perform regular hardware and software audits on AIX & Linux servers to ensure compliance with established standards, policies, security protocols, and OEM configuration guidelines To perform any other assignment as assigned by the supervisor(s) 	
Place of Posting	Karachi	
02	Position / Job Title	Oracle WebLogic Administrator (OG-II / OG-I)
Reporting to	Unit Head – Databases Administration	
Educational / Professional Qualification	<ul style="list-style-type: none"> Minimum Bachelor's degree in IT / Computer Science / Engineering or equivalent from a local or international university / college / institute recognized by the HEC Candidates having a Master's degree in IT / Computer Science / Engineering or equivalent and / or relevant certifications will be preferred 	
Experience	<ul style="list-style-type: none"> Minimum 03 years of experience in IT Databases Administration, out of which 01 year of experience in Oracle WebLogic Administration, preferably in banks 	
Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> Sound knowledge of database architecture, HA/DR, security, encryption, performance optimization, implementation and auditing Ability to identify bottlenecks, proactive monitoring & alerts / notification setup Excellent analytical, decision-making, problem-solving, team, and time management skills Proficient in MS Office suite (Outlook, Excel, Word, and PowerPoint) 	
Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> To manage Oracle WebLogic & Database Administration and handle day-to-day maintenance and monitoring of production, development, and testing environments To manage Oracle Fusion Middleware environments for patching, upgrade, migration, and maintenance activities, with excellent execution in Oracle support platform services To troubleshoot critical issues on databases, Oracle WebLogic and associated components (Java, Servlet) To provide ad-hoc support to sustain critical services of the Bank that are dependent on or integrated with Oracle WebLogic To manage high availability, replication, clustering of mission critical databases to ensure uninterrupted services To perform regular reviews of databases to ensure compliance with audit standards, policies, security measures, and guidelines outlined in Oracle Enterprise Manager (OEM) configurations To conduct research and recommend solutions for operational improvement To manage automation for technical operational tasks and alerts for proactive monitoring, involving creation & management of SQL / shell / bash scripts, having Oracle Cloud Control for monitoring and alert configuration setup To manage principal support, SLA monitoring & renewals To provide 24/7 database support and ensure quick resolutions and escalate issues / incidents to line manager and vendors To perform any other assignment as assigned by the supervisor(s) 	
Place of Posting	Karachi	
03	Position / Job Title	Database Administrator (OG-II / OG-I)
Reporting to	Unit Head – Databases Administration	
Educational / Professional Qualification	<ul style="list-style-type: none"> Minimum Bachelor's degree in IT / Computer Science / Engineering or equivalent from a local or international university / college / institute recognized by the HEC Candidates having a Master's degree in IT / Computer Science / Engineering or equivalent and / or relevant certifications will be preferred 	
Experience	<ul style="list-style-type: none"> Minimum 03 years of experience in Databases Administration, out of which 01 year of experience in Oracle Database Administration, preferably in banks 	
Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> Sound knowledge of database architecture, HA / DR, security, encryption, performance optimization, implementation & auditing Ability to identify bottlenecks, proactive monitoring & alerts / notification setup Excellent analytical, decision-making, problem-solving, team, and time management skills Proficient in MS Office suite (Outlook, Excel, Word, and PowerPoint) 	
Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> To manage Database Administration with maintaining Oracle & MSSQL Server and perform day-to-day maintenance and monitoring of production, development, and testing environments To manage database environments for upgrade, migration, maintenance & patching activities To troubleshoot critical issues on database servers based on Oracle & SQL To provide ad-hoc support to sustain critical services of the Bank To oversee database back-ups by demonstrating a strong understanding of recovery procedures To manage high availability, replication, clustering of mission critical databases to ensure uninterrupted services To perform regular reviews of databases to ensure compliance with audit standards, policies, security measures, and guidelines outlined in Oracle Enterprise Manager (OEM) configurations To conduct research and recommend solutions for operational improvement To manage automation for technical / operational tasks and alerts for proactive monitoring, involving creation & management of SQL / shell / bash scripts having Oracle Cloud Control for monitoring and alert configuration setup To be able to manage principal support, SLAs and renewals To provide 24/7 database support, provide quick resolutions and escalate issues / incidents to line manager and vendors To perform any other assignment as assigned by the supervisor(s) 	
Place of Posting	Karachi	
Assessment Test / Interview(s)	Only shortlisted candidates strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).	

04	Position / Job Title	Oracle Exadata Administrator (OG-II / OG-I)
Reporting to	Unit Head – Databases Administration	
Educational / Professional Qualification	<ul style="list-style-type: none"> Minimum Bachelor's degree in IT / Computer Science / Engineering or equivalent from a local or international university / college / institute recognized by the HEC Candidates having a Master's degree in IT / Computer Science / Engineering or equivalent and / or relevant certifications will be preferred 	
Experience	<ul style="list-style-type: none"> Minimum 03 years of experience in IT Databases Administration, out of which 01 year of experience in Oracle Exadata Database Administration, preferably in banks 	
Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> Sound knowledge of database architecture, HA/DR, security, encryption, performance optimization, implementation, and auditing Ability to identify bottlenecks, proactive monitoring & alerts / notification setup Excellent analytical, decision-making, problem-solving, team, and time management skills Proficient in MS Office suite (Outlook, Excel, Word, and PowerPoint) 	
Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> To manage Oracle Database Administration with maintaining and integrating Oracle Exadata environment and perform day-to-day maintenance and monitoring of production, development, and testing environments To manage Oracle database environments for patching, upgrade, migration, maintenance activities, with excellent execution in Oracle support platform services To troubleshoot critical issues on Oracle Exadata databases and associated components To provide ad-hoc support to sustain critical services of the Bank that are dependent on or integrated with Oracle Exadata databases To manage databases back-up by keeping systematic, well-documented, and tailored to the specific needs and characteristics of the Bank's IT infrastructure with market standard recovery procedures i.e. point in time restore, Sequence Change Number (SCN) etc. To manage high availability, replication, clustering of mission critical databases to ensure uninterrupted services To perform regular reviews of databases to ensure compliance with audit standards, policies, security measures, and guidelines outlined in Oracle Enterprise Manager (OEM) configurations To conduct research and recommend solutions for operational improvement To manage automation for technical / operational tasks and alerts for proactive monitoring, involving creation & management of SQL / shell / bash scripts, having Oracle Cloud Control for monitoring and alert configuration setup To provide principal support, SLA monitoring & renewals To provide 24/7 database support, ensure quick resolutions and escalate issues / incidents to line manager and vendors To perform any other assignment as assigned by the supervisor(s) 	
Place of Posting	Karachi	
05	Position / Job Title	IT Application Support Officer (OG-II / OG-I)
Reporting to	Unit Head – Core ADC Operations	
Educational / Professional Qualification	<ul style="list-style-type: none"> Minimum Graduation or equivalent from a local or international university / college / institute recognized by HEC Candidates having a Master's degree and / or relevant certifications will be preferred 	
Experience	<ul style="list-style-type: none"> Minimum 03 years of experience in the field of IT, out of which at least 01 year of experience in support & operations of IT Applications, preferably in banks 	
Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> Good expertise related to compliance / trade / treasury / reconciliation / settlements / Alternative Delivery Channels (ADC) / name screening applications' operations and technical support experience in banking / financial sector Sound knowledge of financial regulations and compliance standards Strong analytical skills and knowledge of RMS systems Understanding of RMS generation and distribution flow Sound knowledge of Electronic Statements Systems Good written and verbal communication skills and ability to work closely within the team and other relevant teams Sound working knowledge of MS Office suite (Outlook, Excel, Word & PowerPoint) and basic knowledge of Database SQL Server 	
Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> To provide IT support for RMS and electronic statements operations To troubleshoot and resolve technical issues related to SMS and Electronic Statements Systems To collaborate with internal teams to ensure seamless integration of IT solutions for SMS and electronic statements To implement and test system upgrades or changes impacting SMS and electronic statements process To analyze and address IT related risks in SMS and electronic statements process flow To maintain accurate documentation of IT configurations and support activities To prepare reports on IT related SMS, electronic statements activities, and performance metrics as guided To effectively communicate with stakeholders on IT related SMS and e-Statements updates and issues To perform any other assignment as assigned by the supervisor(s) 	
Place of Posting	Karachi	
06	Position / Job Title	Systems Administrator (Central & North) (OG-II / OG-I)
Reporting to	Unit Head – Systems Administration (Windows)	
Educational / Professional Qualification	<ul style="list-style-type: none"> Minimum Bachelor's degree in IT / Computer Science / Engineering or equivalent from a local or international university / college / institute recognized by the HEC Candidates having a Master's degree in IT / Computer Science / Engineering or equivalent and / or relevant certifications will be preferred 	
Experience	<ul style="list-style-type: none"> Minimum 03 years of experience in Systems Administration, preferably in banks 	
Other Skills / Expertise / Knowledge Required	<ul style="list-style-type: none"> Ability to work with a cohesive, high performing, closely knit team Excellent analytical, decision-making, problem-solving, team, and time management skills Proficient in MS Office suite (Outlook, Excel, Word, and PowerPoint) 	
Outline of Main Duties / Responsibilities	<ul style="list-style-type: none"> To manage centralized endpoint security solution, Managing Antivirus (AV), Endpoint Detection and Response (EDR), and Extended Detection and Response (XDR) systems To manage upgrades, migrations, maintenance and patching activities related to all ongoing projects and assignments To manage and improve security standards i.e., encryption, security certificates, etc. To perform back-up activities and conduct routine hardware and software audits to ensure compliance as per the standards, policies, and OEM configuration guidelines To monitor system performance and implement necessary changes for performance enhancement, ensuring maximum uptime and seamless service delivery from the production systems To promptly escalate any anomalies in procedure or any suspicious activities as per the incident response procedures To implement, configure and troubleshoot windows failover clustering To maintain and manage virtualized environments To plan and execute changes where necessary related to SIEM solution for integration and management To manage AEM / Exchange Servers 2016 / 2019 user management, including administration of Office 365 To manage Microsoft Windows Server 2012, 2016 and 2019, and Active Directory user management To manage day-to-day users' operations of SCCM, DNS, and DHCP as well as manage the ROOT CA server along with the management of certificates installed on various Windows-based applications To remediate vulnerabilities on Windows-based servers based on Vulnerability Assessments (VA) To troubleshoot hardware and software issues on servers and related devices, diagnose the root cause of incidents escalated from other teams, investigate when necessary, and provide appropriate solutions To perform any other assignment as assigned by the supervisor(s) 	
Place of Posting	Lahore, Islamabad	
Employment Type	The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank's policy rules.	

Interested candidates may visit the website www.nbp.com.pk/careers and apply online within 10 working days from the date of publication of this advertisement as per given instructions.

Applications received after due date will not be considered in any case. No TA / DA will be admissible for test / interview.

National Bank of Pakistan is an equal opportunity employer and welcomes applications from all qualified individuals, regardless of gender, religion, or disability.